



Bid Number: GEM/2022/B/2465751

Dated: 25-08-2022

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	07-09-2022 14:00:00
<b>Bid Opening Date/Time</b>	07-09-2022 14:30:00
<b>Bid Offer Validity (From End Date)</b>	120 (Days)
<b>Ministry/State Name</b>	Ministry Of Heavy Industries And Public Enterprises
<b>Department Name</b>	Department Of Heavy Industry
<b>Organisation Name</b>	Cement Corporation Of India Limited (cci)
<b>Office Name</b>	Delhi
<b>Item Category</b>	Paper-based Printing Services - Printing with Material; Letter Head; Digital , Paper-based Printing Services - Printing with Material; Business Card; Digital
<b>Contract Period</b>	1 Year(s)
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>ITC available to buyer</b>	Yes
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

Required	No
----------	----

### ePBG Detail

Required	No
----------	----

### Splitting

Bid splitting not applied.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required**

**Sample image of desired product:**[1661327598.pdf](#)

**Additional customization details:**[1661327636.pdf](#)

**Paper-based Printing Services - Printing With Material; Letter Head; Digital ( 10 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Printing	Printing with Material
Category of Printing	Letter Head
Mode of Printing	Digital
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Ex bond screen paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A5 (14.8 x 21.0)
Thickness of Paper in GSM	181-190 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English
<b>Addon(s)</b>	
Cover Page	300GSM, Gloss, Laminated, Printed
Binding	Edging/ Deckling
Packaging Required	Brown paper
Embossing	Yes
Additional Support	Designing Support , Formatting Support & Logistics Support (Delivery of Order to the Consignee)

Specification	Values
Finishing	Matt Lamination
Scanning	No

#### Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable
100%	100%	No

#### Additional Specification Documents

#### Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Sri Prakash Kumar	110003,Core -V ,7th Floor , SCOPE Complex ,7 Lodhi Road ,New Delhi	10	<ul style="list-style-type: none"> <li>• Cover Page : 10</li> <li>• Binding : 10</li> <li>• Packaging Required : 10</li> <li>• Embossing : 10</li> <li>• Additional Support : 10</li> <li>• Finishing : 10</li> <li>• Number of pages per Item : 100</li> </ul>

#### Paper-based Printing Services - Printing With Material; Letter Head; Digital ( 20 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Type of Printing	Printing with Material
Category of Printing	Letter Head
Mode of Printing	Digital
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	Royal Ex Bond Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)

Specification	Values
Thickness of Paper in GSM	181-190 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English
<b>Addon(s)</b>	
Cover Page	300GSM, Gloss, Laminated, Printed
Binding	Edging/ Deckling
Packaging Required	Brown paper
Embossing	Yes
Additional Support	Designing Support , Formatting Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Matt Lamination
Scanning	No

#### Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable
100%	100%	No

#### Additional Specification Documents

#### Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Sri Prakash Kumar	110003,Core -V ,7th Floor , SCOPE Complex ,7 Lodhi Road ,New Delhi	20	<ul style="list-style-type: none"> <li>• Cover Page : 20</li> <li>• Binding : 20</li> <li>• Packaging Required : 20</li> <li>• Embossing : 20</li> <li>• Additional Support : 20</li> <li>• Finishing : 20</li> <li>• Number of pages per Item : 100</li> </ul>

#### Paper-based Printing Services - Printing With Material; Business Card; Digital ( 10 )

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Printing	Printing with Material
Category of Printing	Business Card
Mode of Printing	Digital
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	RB9 PAPER
Standards of Paper	Conformity to Indian Standard IS 4658
Size of the Paper (in cm)	11 X 9 DOUBLE FOLDING V CARD
Thickness of Paper in GSM	300 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	HINDI ENGLISH
<b>Addon(s)</b>	
Cover Page	NA
Binding	NA
Packaging Required	Carton
Embossing	Yes
Additional Support	Designing Support , Formatting Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Matt Lamination
Scanning	No

**Input Tax Credit(ITC) and Reverse Charge(RCM) Details**

ITC on GST	ITC on GST Cess	RCM Applicable
100%	100%	No

**Additional Specification Documents**

**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Sri Prakash Kumar	110003,Core -V ,7th Floor , SCOPE Complex ,7 Lodhi Road ,New Delhi	10	<ul style="list-style-type: none"> <li>• Cover Page : 10</li> <li>• Binding : 10</li> <li>• Packaging Required : 10</li> <li>• Embossing : 10</li> <li>• Additional Support : 10</li> <li>• Finishing : 10</li> <li>• Number of pages per Item : 100</li> </ul>

**Paper-based Printing Services - Printing With Material; Business Card; Digital ( 20 )****Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Printing	Printing with Material
Category of Printing	Business Card
Mode of Printing	Digital
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text + Pictorial
Paper Material	MAT PAPER
Standards of Paper	Conformity to Indian Standard IS 4658
Size of the Paper (in cm)	5.4 x 8.7
Thickness of Paper in GSM	300 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	HINDI ENGLISH
<b>Addon(s)</b>	
Cover Page	NA
Binding	NA
Packaging Required	NA
Embossing	Yes

Specification	Values
Additional Support	Designing Support , Formatting Support & Logistics Support (Delivery of Order to the Consignee)
Finishing	Matt Lamination
Scanning	No

#### Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable
100%	100%	No

#### Additional Specification Documents

#### Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Sri Prakash Kumar	110003,Core -V ,7th Floor , SCOPE Complex ,7 Lodhi Road ,New Delhi	20	<ul style="list-style-type: none"> <li>• Cover Page : 20</li> <li>• Binding : 20</li> <li>• Packaging Required : 20</li> <li>• Embossing : 20</li> <li>• Additional Support : 20</li> <li>• Finishing : 20</li> <li>• Number of pages per Item : 100</li> </ul>

#### Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

##### 2. Generic

Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

##### 3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of

buyer.

2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

#### 4. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

i) The Seller fails to comply with any material term of the Contract.

ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.

iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.

iv) The Seller becomes bankrupt or goes into liquidation.

v) The Seller makes a general assignment for the benefit of creditors.

vi) A receiver is appointed for any substantial property owned by the Seller.

vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

#### 5. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

#### 6. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 7. **Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.

b. Execution certificate by client with order value.

c. Any other document in support of order execution like Third Party Inspection release note, etc.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.



This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**